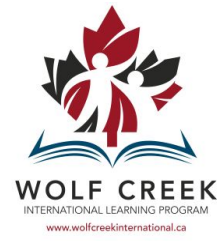


HOMESTAY FAMILY CONTRACT



Please review this contract carefully. By signing this contract you agree to the terms and conditions listed below. Please ensure you understand this document and if necessary, seek out assistance from others.

This Agreement made effective the ___ day of _____, 201_

BETWEEN:

(Please print full names and address)
(herein called the "Homestay Family")

AND:

The Board of Trustees of Wolf Creek School Division No. 72
(herein called Wolf Creek Public Schools (WCPS))
International Learning Program

("WCPS")

WHEREAS Wolf Creek Public Schools ("WCPS") has agreed to place an international student (the "Student") with the Homestay Family in accordance with the international learning program administered by WCPS and the Homestay Family has agreed to accept the Student;

AND WHEREAS WCPS provides a free ESL (English As A Second Language) workshop which is offered prior to the arrival of the Student, which members of the Homestay Family are strongly encouraged to attend to enhance the experience of the Student and themselves;

AND WHEREAS the Homestay Family has:

- (a) completed and submitted an application form; child intervention check, vulnerable sector check and driver's abstract.
- (b) made arrangements for a home visit and inspection by WCPS.

This contract will be in place for one year from the date of signing.

NOW THEREFORE, the Homestay Family understands and agrees to the following:

1. To provide to WCPS, for each member of the Homestay Family aged 18 or older, the following items:
 - (a) Child Intervention Check (from Children & Family Services - CFS)
 - (b) Vulnerable Sector Check ([Administrative Procedure 490](#)) (attached)
 - (c) driver's abstract, for each individual who may transport the Student.
2. To provide the Student with a safe, healthy, caring and loving environment during his/her stay in your residence. The Homestay Family is required to pick up and drop off the Student daily at the school.
3. In cases where WCPS does not identify and provide arrangements for airport pick-up and departure for the Student, the Homestay Family will arrange for pick up and transportation of the Student to and from the identified airport in either Calgary or Edmonton. If there are more students than the family vehicle can accommodate WCPS should be contacted to make alternate transportation arrangements.
4. The Homestay Family agrees that the residence will be open to inspection on demand on twenty-four (24) hours' notice, or in the case of emergency, immediately. When necessary, Host Parents (one or both) must accept periodic in-home visits and attend scheduled group meetings at the school with the Homestay Services Assistant to evaluate the ongoing success of the placement and address any issues that may have arisen.
5. The Homestay Family will provide the Student with:
 - a room with a bed, study table or desk, waste paper basket.
 - a closet or dresser for storage of clothing.
 - shared and convenient use of a bathroom.
 - access to a shared washer and dryer to clean their clothes when necessary.
 - free use of and easy access to an in-home telephone for local phone calls.
 - a key to the home and/or an access code for the door lock and/or alarm.
 - freedom from being subjected to second-hand smoke inside the home.



6. The Homestay Family agrees to unlimited and free use of local calling. Long distance calling will only be permitted with calling cards purchased by the Student or by use of the Student's personal cellular device.

7. The Homestay Family agrees that there will be no more than two students in a room provided the room can reasonably and adequately accommodate two (2) students.

8. The Homestay family will provide the Student free and reasonable internet access during their homestay.

9. The Homestay Family will assist the student in establishing local contacts and identify a safe place in case of emergency (loss of keys, no one home, family emergency, etc.). Homestay Families must not leave the Student alone overnight and must consult with and get prior approval from the HomeStay Services Assistant for any arranged alternative homestay placement.

10. WCPS will compensate the Homestay Family for providing the services described in this contract at the rate of \$20.00 per day to a maximum of \$560.00 per 28-day month, \$600.00 per 30-day month or \$620.00 per 31-day month. Payments are considered a non taxable reimbursement for hosting expenses incurred and are paid at the end of the month electronically to the Homestay Family to the bank account for which the details will be provided by separate written confirmation directly to the Homestay Services Assistant. Payment for a part of a month shall be prorated based on the number of days during the month on which service was provided compared to the number of days in the month.

11. It is against WCPS policy to lend money directly to the Student, and to do so is at the personal risk of the Homestay Family.

12. The Student is not allowed to consume alcohol, be under the influence of alcohol, or be in possession of alcohol during the period of the Homestay. Purchasing alcohol for underage (under 18 yrs.) children by an adult is a criminal offence and WCPS will take action against any adult breaking this rule.

13. The Student is not allowed to smoke while in the Homestay Family residence or while on the Homestay Family property. Purchasing cigarettes for underage (under 18 yrs.) children is a criminal offence and WCPS will take action against any adult breaking this rule.

14. The Student is not allowed to purchase, use or have access to illegal drugs while in the Homestay Family residence or while on the Homestay Family property. Possession of illegal

drugs is a criminal offence and WCPS will take action against any Student or Homestay Family member this rule.

15. The Student is not allowed to undergo any type of body modification procedures including but not limited to tattooing, piercing and/or branding.

16. The Homestay Family will respect the policies outlined in the International Student Handbook related to student relationships. The “age of consent” in Canada is 16 years. Students who are enrolled in the International Learning Program are not permitted to have dating or consensual relationships while enrolled in the international program. Details on the topic related to age of consent in Canada can be found at: <http://www.justice.gc.ca/eng/rp-pr/other-autre/clp/faq.html> Students and Homestay Families are encouraged to discuss clarification on relationships with the Homestay Services Assistant and to review the International Student Handbook available on the program website.

17. If a Student, to the knowledge of the Homestay Family, breaks any of the rules set out in Articles 12,13,14, 15 and 16, the Homestay Family shall report that to the Homestay Services Assistant and the Student will be dealt with according to the policy and procedures set by WCPS, which will include contacting the Students’ parents and the Student may be removed from participation in the exchange pursuant to which the Homestay is implemented and as a result the Homestay may be terminated.

18. The Homestay Family shall provide WCPS with at least thirty (30) days written notice to withdraw from the Homestay Program. Reasons for withdrawal are not necessary but thirty (30) days notice will not be waived unless an alternate homestay for the Student can be arranged earlier. Further, if the Homestay Family breaches this provision and WCPS is required to find the student alternative accommodation prior to expiration of the thirty (30) day notice period the Homestay Family agrees to bear the reasonable costs of WCPS in doing so.

19. In the event a Student needs to leave a Homestay Family, other than as set out Article 18, WCPS will undertake the process to facilitate moving the Student from the Homestay residence at the earliest possibility.

20. If questions regarding the Student’s program are raised by the Student, it is required that the Student speak directly to the program leadership staff.

21. The Homestay Family is responsible for local transportation of the Student to and from the local designated school for educational, social and cultural activities at no cost to the Student. Transportation to coordinated events away from the school is the responsibility of WCPS.

22. Proper and nutritious meals are to be provided to the Student on each school day to take to school at no cost to the Student. The Student is also allowed to have snacks in between meals on all days. Breakfast, on all days, is to be provided by the Homestay Family. Lunch, on all days, is to be provided by the Homestay Family, unless the event that WCPS hosts provides lunch. Occasionally if events take place into the evening, supper will be provided by WCPS. Typically supper, on all days, will be the responsibility of the Homestay Family to provide. If the Homestay Family is unable to provide any of these meals they must provide the Homestay Services Assistant with notice ahead of the student placement. The Homestay Family will determine any special diet accommodations, due to allergies or otherwise, by discussing this with the Student immediately upon arrival.

23. The Homestay Family must notify the school if the Student is going to be late or absent from school events. Reasons for being late or absent must be provided.

24. The Student will be treated by WCPS and the Homestay Family the same as any Canadian student and will be subject to all the established rules and regulations set by specific schools.

25. The Students has the right to exercise their freedom of religion, spirituality and way of thinking. The Homestay Family will provide and make reasonable arrangements for the Student if he/she wishes to participate in his/her cultural, religious and/or spiritual activities while in their residence.

26. The Homestay Family will attend all information and required orientation sessions and required gatherings organized by WCPS. It is understood that it may not be possible to attend certain functions or events. Prior notice should be given to WCPS of expected absenteeism. Reasons do not have to be provided. Notice should be given to:

1. International Learning Program - Wolf Creek Public Schools
2. Ph: (403) 783-5441 Ext 1251
3. Email: wci@wolfcreek.ab.ca

27. The Homestay Family will inform WCPS prior to the Student leaving on trips outside of 300 km from their home. The Student must obtain permission from the Homestay Services Assistant to travel outside these boundaries.

28. Students may sleep over at a friend's home with permission from their Host Parent(s). Stays of longer than two nights must be approved by the Homestay Services Assistant.

29. Some Host Family holidays, travel or extracurricular activities may involve significant additional costs and the student may reasonably be expected to contribute toward these costs if he/she chooses to participate (for example, a trip requiring airfare). Such trips are optional. If the student chooses not to participate in a Host Family holiday or if the Host Family is away for another reason, alternative homestay arrangements during the Host Family's absence must be arranged and/or approved by the Homestay Services Assistant.

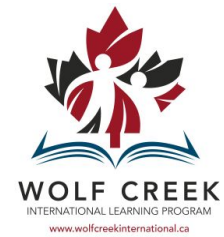
30. The Students is not permitted to participate in high-risk activities, as outlined by WCPS [Administrative Procedure 260](#) (attached) without written consent from the Student's parents. A waiver form needs to be signed by the Student's parents for any sporting events, for example: skating, skiing, horseback riding, all water sports, camping, etc. WCPS will monitor whether the necessary consents have been obtained but the Homestay Family shall not encourage any activity by the Student without confirming that consents have been obtained.

31. The Student is not permitted to drive vehicles while participating in this program. Canadian laws around restricted drivers are to be adhered to by the Homestay Family and both the Homestay Family and the Student is encouraged to be cautious when accepting rides from others outside of the Homestay Family. The Homestay Family will submit a driver's abstract as part of their Homestay application which will be reviewed as part of the application process.

32. The Homestay Family, and each member of the Homestay Family, accepts full risk and responsibility for any injury, loss, or damage, whether to persons or property, that the Homestay Family or any member of the Homestay Family may suffer or incur, arising directly or indirectly from the Homestay Family's participation in the Homestay program. The Homestay Family and each member of the Homestay Family releases and forever discharges WCPS, its elected officials, servants, agents, employees and insurers, from all actions, causes of actions, suits, claims, or demands whatsoever, that may arise from the Homestay Family's participation in the Homestay program.

33. Student application packages are private, confidential and the property of WCPS. The information provided to the Homestay Family is for the express purpose of improving the Homestay experience and ensuring the health, safety and security of the Student. This information must not be copied, redistributed or shared with anyone, including children in the residence. Please consult with the Homestay Services Assistant if you have questions. That the Homestay Family will honor and respect the Student's privacy. Providing information to parents of the Student is the sole responsibility of WCPS.

34. The Homestay Family confirms that no one living in or regularly visiting the residence is party to a restraining order and to the best of their knowledge, no one living in or potentially

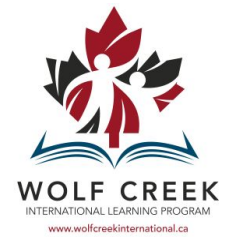


attending the residence has a criminal record, mental illness, addiction, history of abusive behaviour, or other issue/encumbrance that might put the Student staying in the residence home at risk. Parents within the Homestay Family must provide criminal record checks to WCPS for all individuals over the age of 18 regularly living in the residence and will immediately report to the Homestay Services Assistant if any individual in the residence is arrested for and charged with a criminal offence.

35. The Homestay Family confirms that the vehicle(s) used for Student transport are in good operating condition and comply with all Alberta safety, registration and insurance regulations. Furthermore, the Homestay Family must carry full personal liability insurance of not less than \$2,000,000.00 and agree to inform their homeowner/renter's insurance company that they will be hosting one or more international students.

36. The Homestay Family represents and warrants that all the information in the Homestay Application is true and complete to the best of his/her knowledge and that each Homestay Family member has been made aware of this Agreement and will abide by its terms and will welcome the Student into the family residence.

[balance of page intentionally left blank – next page is signatures]



HOMESTAY FAMILY CONTRACT
Signature Page

We agree that we have read the information in the Homestay Family Contract, understand it and agree to the provisions within this contract.

Signatures:

Homestay Services Assistant _____

International Learning Program Supervisor/Designate _____

Wolf Creek International Learning Program www.wolfcreekinternational.ca
Wolf Creek School Division #72
6000 Highway 2A,
Ponoka, Alberta. T4J 1P6

BY THE HOMESTAY FAMILY:

DATED this _____ day of _____, 2018.

(Name of Homestay Family Parent #1)

(Signature)

(Name of Homestay Family Parent #2)

(Signature)

Note: Please attach a copy of a VOID cheque or banking account information for direct deposit of funds from WCPS for Homestay Family reimbursement.